



**Li Cheng Uk
Government
Primary School**

Proposed Plans For Specific Grants 2024-2025



**Telephone: 2386 8243
Website: www.lcu.edu.hk**

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1. Capacity Enhancement Grant (2024-25)

Means by which teachers have been consulted: Staff meetings

No. of operating classes: 24

Amount of the Grant: \$815,216.00

Purposes: 1. To release teachers' workload

2. Give support to subject panel heads on curriculum support and other teachers whenever needed

3. To reduce the administrative workload on time tabling of teachers

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
<p>- To give support to teachers on carrying out the duties concerning subject matters</p> <p>- To assist teachers in catering for diversified learning needs of students through academic intervention and group dynamics</p> <p>- To buy service on preparing the school time table</p>	<p>- Recruit 4 teaching assistants (Dip Level) to:</p> <p>i. render assistance in subject-related work and resource preparation</p> <p>ii. offer better support to students through reducing teachers' administrative workload and supporting them to prepare teaching and learning materials so as to allow staff with more time to understand NCS students' learning needs and subsequently render appropriate academic and non-academic support services</p> <p>- Choose a suitable service provider for timetabling service.</p>	<p>- 90% of the teachers agree that the teaching assistants can:</p> <p>i. support them regarding some of the subject-related work and resource preparation</p> <p>ii. help them prepare suitable and diversified teaching and learning activities to cater for the wide spectrum of learning needs of NCS students as well as helping them to strive for improvement</p> <p>- 80% of the teachers find the timetabling service satisfactory</p>	<p>1 school year</p> <p>9/2024-8/2025</p> <p>9/2024-11/2024</p>	<p>Estimated salary of:</p> <p>- 3 Teaching Assistants (Diploma Level)</p> <p>$\\$18,345 \times 1.05 \times 7 \times 3$ $= \\$134,835.75 \times 3$ $= \mathbf{\\$404,507.25}$</p> <p>$\\$18,895 \times 1.05 \times 5 \times 3$ $= \\$99,198.75 \times 3$ $= \mathbf{\\$297,596.25}$</p> <p>$((\\$18,345 \times 7 + \\$18,895 \times 5) \times 0.05 \times 3)\#$ $= 11,144.50 \times 3$ $= \mathbf{\\$33,433.50}$ [#10% gratuity – MPF 5%]</p> <p>Total: \$404,507.25+\$297,596.25+\$33,433.50 $= \mathbf{\\$735,537.00}$</p> <p>- *1 Teaching Assistants (Diploma Level) – (3-month salary)</p> <p>$\\$18,345 \times 1.05 \times 3$ $= \mathbf{\\$57,786.75}$</p> <p>$((\\$18,345 \times 7 + \\$18,895 \times 5) \times 0.05)\#$ $= \mathbf{11,144.50}$ [#10% gratuity – MPF 5%]</p> <p>Total: \$57,786.75 + \$11,144.50 $= \mathbf{\\$68,931.25}$</p>	

				<p>Estimated expenditure for timetabling service: \$12,800.00</p> <p>Grand Total: \$735,537.00 + \$68,931.25 + \$12,800.00 = \$817,268.25</p> <p>**Balance: - \$2,052.25</p>	
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Remarks:

*Another 5-month salary of Teaching Assistant (Diploma Level) will be drawn from the Learning Support Grant for NCS students and another 4-month salary of Teaching Assistant (Diploma Level) will be drawn from Baseline Reference Provision.

**Negative balance (-\$2,025.25) will be compensated from the Baseline Reference Provision.

2. Enhanced Additional Funding – Support for NCS Students (2024-25)

Means by which teachers have been consulted: Staff meetings

Number of operating classes: 24

Amount of the Grant: \$1,608,994.00 + \$169,365.81 (Surplus Carried Forward) = \$1,778,359.81

Purposes: 1. Enhance students' performance in Chinese learning

2. Provide support to subject panel heads and all Chinese teachers

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
<p>To support:</p> <p>a. the development of school-based Chinese Language Curriculum (P.1 to P.6)</p> <p>b. the operation of Chinese elite Classes (P.1 to P.6)</p> <p>c. the operation of Chinese Remedial Classes</p>	<p>Recruit 2 temporary teachers (pt. 17 & pt. 20) to:</p> <ul style="list-style-type: none"> - Support adoption of school-based curriculum to enhance teaching and learning - Take up regular Chinese classes so that more experienced teachers could spare the manpower to operate elite classes <p>Recruit 2 teaching assistants (Dip Level) to support teachers on After-school Remedial Classes</p>	<ul style="list-style-type: none"> - 75% of Chinese teachers agree that students can attain better academic performance in each of the four skills of listening, speaking, reading and writing - 60% of Chinese teachers agree that students show improvement in the 4 skills of listening, speaking, reading and writing after attending the Chinese Remedial Classes 	<p>1 school year</p> <p>(9/2024-8/2025)</p>	<p>Estimated salary of:</p> <ul style="list-style-type: none"> - 1 temporary teacher (pt. 20) 12-month salary: (\$44,764+\$1,500) x 12 x 1 = \$555,168.00 - 1 temporary teacher (pt. 17) 12-month salary: (\$38,713+\$1,500) x 12 x 1 = \$482,556.00 <p>Total: \$555,168.00+\$482,556.00 = \$1,037,724.00</p> <ul style="list-style-type: none"> - 2 Teaching Assistants (Diploma Level) <ul style="list-style-type: none"> \$18,345 x 1.05 x 7 x 2 = \$134,835.75 x 2 = \$269,671.50 \$18,895 x 1.05 x 5 x 2 = \$99,198.75 x 2 = \$198,397.50 <p>(((\$18,345 x 7 + \$18,895 x 5) x 0.05 x 3)# = 11,144.50 x 2 = \$22,289.00 [#10% gratuity – MPF 5%]</p>	

				Total: \$269,671.50+\$198,397.50 +\$22,289.00 = \$490,358.00 Grand total: = \$1,037,724.00+\$490,358.00 = \$1,528,082.00	
<p>To provide:</p> <p>a. Chinese learning workshops for parents</p> <p>b. Online Chinese Learning Platform for students</p>	<p>Invite appropriate service provider (NGO) to conduct Chinese learning workshops (a total of 10 one-hour sessions) for about 20 parents throughout the school year so that they can assist their children in learning Chinese at home</p> <p>Invite appropriate service students to provider to provide online Chinese learning platform for P.1 – P. 6 to enhance students’ interest in learning Chinese</p>	<ul style="list-style-type: none"> - 80% of the participating parents are satisfied with and benefit from the learning workshops. - Questionnaires will be distributed to collect feedback and views from parents. - Positive feedback solicited from at least 80% of the teachers and students. 	9/2024 – 7/2025	<p>Estimated expenditure:</p> <p>\$30,000.00</p> <p>\$50,000.00</p>	
				Grand Total: \$1,528,082.00 + \$30,000.00 + \$50,000.00 = \$1,608,082.00 Balance: \$170,277.81	

3. Learning Support Grant (2024-25)

Means by which teachers have been consulted: At staff meetings

Number of operating classes: 24

Amount of the Grant: Around \$1,131,132.00

Purposes: 1. Enhance the learning efficacy of students with learning difficulties so as to stretch their potential while progressing at their own pace
2. Help students to re-organize or re-process sensory information in order to have a more accurate response to external stimuli

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
<p>- To cater for individuals with diversified learning needs and bridge the curriculum gaps of students with learning difficulties through academic intervention</p>	<p>- Recruit 2 temporary teachers (pt. 14 & pt. 22) to offer better support to students through reducing teacher-student ratio which allows staff with more time to understand students' learning needs and subsequently render appropriate academic support services.</p>	<p>- 90% of teachers agree that students can attain better support through reduced teacher-student ratio and learning activities aiming to cater for wide spectrum of learning needs.</p>	<p>1 school year (9/2024-8/2025)</p>	<p>Estimated salary of:</p> <p>- 1 temporary teacher (pt. 22) 7-month salary: $(\\$47,795 + \\$1,500) \times 7 \times 1$ = \$345,065.00 5-month salary: $(\\$49,229 + \\$1,500) \times 5 \times 1$ = \$253,645.00 = \$598,710.00</p> <p>- 1 temporary teacher (pt. 14) 7-month salary: $(\\$32,430 + \\$1,500) \times 7 \times 1$ = \$237,510.00 5-month salary: $(\\$33,403 + \\$1,500) \times 5 \times 1$ = \$174,515.00 = \$412,025.00</p> <p>Total: \$598,710.00 + \$412,025.00 = \$1,010,735.00</p>	

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
- To cater for individuals with diversified learning needs through group dynamics	- Organize 2 group programmes on attention and executive functions to improve partakers' learning skills through group dynamics.	- The group programmes can facilitate 80% of the participants to enhance their sustained attention in class and ability to inhibit impulsive behaviors or prepotent responses	9/2024 8/2025	- Estimated expenditure of the group programmes: \$30,000 x 2 =\$6,000.00	
				Grand Total: \$1,010,735.00+\$60,000.00 = \$1,070,735.00 Balance: \$60,397.00	

4. Learning Support Grant for NCS (2024-25)

Means by which teachers have been consulted: At staff meetings

Number of operating classes: 24

Amount of the Grant: \$315,573.00 + \$125,600.20 (Estimated Surplus carried forward) = \$441,173.20

Purpose: 1. Offer additional support to NCS students with special educational needs.

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
<p>- To cater for individuals with diversified learning needs and bridge the curriculum gaps of NCS students with learning difficulties through support in learning activities and group dynamics</p>	<p>- Recruit 1 teaching assistant (Dip level) to offer better support to students through reducing teachers' administrative workload and supporting them to prepare teaching and learning materials so as to allow staff with more time to understand NCS students' learning needs and subsequently render appropriate non-academic support services.</p>	<p>- 90% of teachers agree that the teaching assistant can reduce their administrative workload and support them to prepare suitable and diversified teaching and learning activities to cater for the wide spectrum of learning needs of NCS students as well as helping them to strive for improvement in emotional, communication and social development.</p>	<p>1 school year (9/2023-8/2024)</p>	<p>- 1 Teaching Assistants (Diploma Level) 5-month salary: \$18,345 x 1.05 x 7 = \$134,835.75</p> <p>7-month salary: \$18,895 x 1.05 x 5 = \$99,198.75</p> <p>(((\$18,345 x 7 + \$18,895 x 5) x 0.05)# = 11,144.50 [#10% gratuity – MPF 5%]</p> <p>Total: \$134,835.75+\$99,198.75 +\$11,144.50 =245,179.00</p>	

	- Recruit 1 Teaching Assistant to offer better support to students through reducing teachers' administrative workload and supporting them to prepare teaching and learning materials so as to allow staff with more time to understand NCS students' learning needs and subsequently render appropriate non-academic support services	- 90% of teachers agree that the Teaching Assistant can reduce their administrative workload and support them to prepare suitable and diversified teaching and learning activities to cater for the wide spectrum of learning needs of NCS students as well as helping them to strive for improvement.	12/2024 - 8/2025	- 1 Teaching Assistants (Diploma Level) 5-month salary: \$18,895 x 1.05 x 5 = \$99,198.75	
	- Organize 1 group program on social skills therapy with construction toys to improve partakers' social skills through group dynamics.	- The group programs can facilitate 80% of the participants to enhance their social and problem-solving skills.	9/2024 - 8/2025	- Estimated expenditure of the group programs: =\$24,000.00	
	- Organize 1 group program on social skills therapy with boardgames to improve partakers' social skills through group dynamics.	- The group programs can facilitate 80% of the participants to enhance their social and problem-solving skills.	9/2024 - 8/2025	- Estimated expenditure of the group programs: =\$15,000.00	
	- Organize individual training for ASD students to improve their sensory integration, gross motor and fine motor skills, attention skills and self-management skill.	- The individual training can facilitate 80% of the participants to better adjust in regular classroom setting (e.g. follow rules, reduce inappropriate behaviors).		- Estimated expenditure of the group programs: =\$38,800	
				Grand Total: \$422,177.75 Balance: \$18,995.45	

Remarks:

*Another 7-month salary of Teaching Assistant (Diploma Level) will be drawn from the Capacity Enhancement Grant (2024-2025) and Baseline Reference Provision.

5. Student Guidance Service Grant (2024-25)

Means by which teachers have been consulted: Staff meetings

Number of operation classes: 24

Amount of the Grant: Around \$1,130,591.50

- Purposes:
1. Enhance students' discipline and ability to follow rules
 2. Nurture students' positive values and mindset
 3. Develop students' healthy lifestyles

Objectives	Strategies	Performance Indicators	Schedule	Budget
<p>- To nurture students to become positive, self-disciplined and healthy individuals</p>	<p>- Implementation of responsive services:</p> <ul style="list-style-type: none"> • Case work • developmental group programmes focusing on: <ul style="list-style-type: none"> ~ executive function ~ social skills training ~ horticultural therapy ~ leadership training ~ volunteer training workshop ~ transition programmes for P.1 and P.6 ~ puberty and sexuality education ~ Mental health and well-being <p>- Implementation of supportive services:</p> <ol style="list-style-type: none"> 1. Professional support for teachers: <ul style="list-style-type: none"> • case sharing • case conference • level meetings • staff development (e.g. risk assessment or the effects of positive words on child) 	<p>- 90% of teachers agree that the counselling service and developmental group programmes can strengthen students' resilience when navigating life's challenges</p> <p>- 90% of teachers agree that the professional support for teachers is effective in helping them to guide students in their whole-person development</p>	<p>9/2024- 6/2025</p> <p>9/2024- 6/2025</p>	<p>Comprehensive Student Guidance Service package: \$880,814.50</p> <p>Developmental group programmes: \$20,000.00</p> <p>Supportive service for teachers: Professional training workshop \$15,000.00</p>

Objectives	Strategies	Performance Indicators	Schedule	Budget
<p>- To nurture students' positive values and mindset through the provision of different developmental activities</p>	<p>2. Parent education programmes:</p> <ul style="list-style-type: none"> • Transition programmes for parents • Subject-based talks • Parents Volunteer Team • Parent-child activities • Parent Interest Class <p>- Thematic talks:</p> <ul style="list-style-type: none"> • Life-planning and career planning • Valuing life and fostering positive values • Target speakers: Disabled Athletes / persons <p>- Integration activities:</p> <ul style="list-style-type: none"> • Play-based Activities • Learning in Community Programme (Volunteer Team Training and Visits) • Social services 	<p>- 90% of parents agree that the parental education programmes are effective in equipping them with positive parenting skills</p> <p>- 90% of teachers agree that the provision of thematic talks can cultivate students to be positive, self-disciplined and healthy</p> <p>- 90% of teachers agree that the integration activities can encourage student to be a healthy kid with healthy life style and positive mindset</p>	<p>9/2024- 6/2025</p> <p>10/2024- 6/2025</p> <p>9/2024- 6/2025</p>	<p>Parental education programmes: \$20,000.00</p> <p>Thematic talks: \$25,000.00</p> <p>Play-based activities: \$98,000.00</p> <p>Learning in Community Programme: \$35,000.00</p>
<p>- To encourage student to establish a healthy life style in daily life</p>	<p>- Implementation of preventive measures:</p> <ul style="list-style-type: none"> • School-based Values Education Program • Whole-school approach program- Homework Completion Award Scheme • One Student One Post Programme • Mentorship Programme • Thematic talks 	<p>- 90% of teachers agree that the preventive measures are effective in cultivating students' positive core values and characters</p>	<p>9/2024- 6/2025</p>	<p>Materials for conducting guidance activities: \$5,000.00</p>
				<p>Grand Total: \$1,098,814.50 Balance: \$31,777.00</p>

6. Parent Education Grant (2024-25)

Means by which teachers have been consulted: Staff meetings

No. of operating classes: 24

Amount of the Grant: \$126,290.00

Purposes: 1. To empower parents and strengthen families in four aspects:

- i. Understanding of child development
 - ii. Promotion of healthy, happy and balanced development of children
 - iii. Promotion of parents' physical and psychological well-being
 - iv. Fostering home-school co-operation and communication
2. To enable parents of primary school children to be well-informed and equipped with age-appropriate parenting strategies so that they can cope with challenges and foster the healthy, happy and balanced development of their children

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
- To organize workshops for engaging parents in healthy family relationships with effective interpersonal skills	Invite professional social worker or educational psychologist to conduct workshops so as to equip parents with the effective parent-child communication skills and the resolution skills in conflicting family situations	- At least 75% of the participating parents agree that the workshops can empower them with the appropriate communication skills and resolution skills in conflicting family situations	3/2024 or 4/2024	- \$3,000.00	
- To promote the physical and psychological well-being of parents by organizing parent interest classes	- To organize physical fitness classes, health talks, mindfulness workshops and / or other interest classes after soliciting opinions from parents	- At least 75% of the participating parents enjoy the classes and find the classes can promote their physical and psychological well-being.	10/2024 – 11/2024 5/2025 – 6/2025	- \$30,000	

Objectives	Strategies	Performance Indicators	Schedule	Budget	Evaluation
- To organize community visit for parents so that they can explore more in-depth the local community	- Organize a community visit to Lamma Island	- More than 75% of the participating parents agree that they know more about China and appreciate the Chinese culture after the community visit	3/2025	- \$5,000	
- * To enhance parents' understanding on Chinese culture by organizing related interest classes for them	- * To organize interest classes on Chinese culture for parents after soliciting opinions from parents	- At least 75% of the participating parents agree that they can learn more about Chinese culture after attending the interest classes	3/2025 - 5/2025	- \$10,000	
				Grand Total: \$48,000.00 Less: \$3,400* Balance: \$74,890.00	

Remarks: To compensate the negative balance of \$3,400 of One-off Grant for Mental Health of Parents and Students

Overview of the Use of Grants and Funding (2024-2025)

Grants & Funding		Job Nature	Staff / Service	Budget
1.	Capacity Enhancement Grant	3 Teaching Assistants (Diploma level x 3)	TA1, TA2, TA3	\$735,537.00
		1 Teaching Assistants (Diploma level x 1)	TA4	\$68,931.25 (3-month salary)
		Timetabling Service	Buy service	\$12,800.00
	\$815,216.00		Total:	\$817,268.25
2.	Enhanced Additional Funding -Support for NCS Students	2 Temporary Teachers (pt. 17 & pt. 20)	T1, T2	\$1,037,724.00
		2 Teaching Assistants (Diploma Level x 2)	TA5, TA6	\$490,358.00
		Chinese Learning Workshops for Parents	Buy service	\$30,000.00
		Online Chinese Learning Platform	Buy service	\$50,000.00
	\$1,778,359.81		Total:	\$1,608,082.00
3.	Learning and Support Grant	2 Temporary Teachers (pt. 14 & pt. 22)	T3, T4	\$1,010,735.00
		2 Group Programmes (on Attention and Executive Functions))	Buy service	\$60,000.00
	\$1,131,132.00		Total:	\$1,070,735.00
4.	Learning and Support Grant for NCS	1 Teaching Assistant (Diploma level x 1)	TA7	\$245,179.00
		1 Teaching Assistant (Diploma level x 1) Another 4-month salary will be drawn from Baseline Reference Provision	TA4	\$99,198.75 (5-month salary)
		1 Group Programme (Social Skills therapy with construction toys)	Buy service	\$24,000.00
		1 Group Programme (Social Skills therapy with board games)	Buy service	\$15,000.00
		Individual Training for ASD students	Buy service	\$38,800.00
		\$441,173.20		Total:

Grants & Funding		Job Nature	Staff / Service	Budget
5.	Student Guidance Service Grant	Student Guidance Personnel Service Package	SSW	\$880,814.50
		Developmental Group Programmes	Buy service	\$20,000.00
		Professional Training Workshop for Teachers	Buy service	\$15,000.00
		Parental Education Programmes	Buy service	\$20,000.00
		Thematic Talks	Buy service	\$25,000.00
		Play-based Activities	Buy service	\$98,000.00
		Learning in Community Programme (Volunteer Team Training and Visits)	Buy service	\$35,000.00
		Materials for Conducting Guidance Activities		\$5,000.00
	\$1,130,591.50		Total:	\$1,098,814.50
6.	Parent Education Grant	Parental Talks	Buy service	\$3,000.00
		Parent Interest Classes to promote the physical and mental well-being of parents	Buy service	\$30,000.00
		Community Visit	Buy service	\$5,000.00
		Parent Interest Class on Chinese culture	Buy service	\$10,000.00
			\$126,290.00	